

St. Augustine Montessori Community, Inc.
Board Meeting Minutes
October 3, 2016
7 Williams Street, St. Augustine, FL 32084

Meeting called to order at 6:14 pm by Andre Daniels.

I. Roll Call

Present: Andre Daniels, Endo Pascasio, Irene Arriola, and Jamie Lee Sheils

On teleconference: Jean McDowell

Absent: Joe Ryan, Sara Bloomberg, DeAnne Deleon

Quorum present? Yes

Others present: Lielanie Aguilar, Jacquelyn Zeichner, Kate Gardiner, Bettina Malhotra

II. Review of Public Notice. The meeting was advertised via email to the school community.

III. Approval of Minutes

Irene moves to approve the September minutes. Endo seconds the motion, and all are in favor.

IV. Public Comment on Agenda Items. Discussed Fundraising (see below).

V. Items from Officers

Jean noted that we have to elect the officers for the year, which was due at the last meeting. And we are also supposed to approve a conflict of interest policy.

Jean motions to maintain the current officers until the November meeting, at which time we will elect the officers for the next year. Andre seconds, and all are in favor.

Jean also mentioned, regarding the bylaws which the District is asking about, that our Board and SAC bylaws stand until someone motions to change them.

VI. Director's Report

A. District and State Tasks. Jamie felt that the School Improvement Plan presentation to the school board was phenomenal. Dr. Joyner himself came to Jamie afterwards with compliments and asked to be invited to see our rejuvenated space. Bev Slough said that she is proud of our district having a charter Montessori. They were confident enough in Jamie's presentation and in our plans.

B. Current Enrollment is 100. The 4th year student referenced in the last report will be observing this week.

C. Parent Education

Parents want to come in for 'study sessions' throughout the year to help them with Montessori-at-home. Parent Ed will be on October 25.

D. Classroom Reports

Teachers have been making a lot of materials. One ex-student, and Alden come back once a week to volunteer with this.

Field trip to Southern Horticulture starts tomorrow.

E. Incident Reports Log

A parent is requesting for another child in her kid's class to be removed.

The District has already been notified of this case. The board is supportive of Jamie in her handling of the situation.

F. Personnel & Training.

Jaime met with and toured a woman interested in the Director position for the next school year. Jaime will provide her resume. She will be at the board meeting.

Jean wants to know if the consultants have any ideas for training the assistants. Is there anything that might help the assistant? **Jamie will find out about further training.**

Mr. Price is asking if there is a training allowance to help them advance their developments. Jean says that every November, in the past, lead teachers were sent to the Montessori Foundation conference. We can ask the lead teachers to identify in-service training conferences that they'd like to attend. And we could discuss an allowance for it. **We will have to look for a spot for it on the budget.**

G. Facility

Eva Nagorski would like to rent San Marco for 5 hours for a photo shoot. Kate pointed out that photographers provide their own liability policies and insurance and the venue is just added on to that.

VII. Finance and Development

A. 2016-17 Budget.

DeAnne will amend the budget to reflect the new deferred lease agreement with HTA.

B. Fundraising.

Annual Fund. DeAnne started a spreadsheet for this. It needs some reworking by Jamie and Sandi.

Everyone loves inspired Giving. Ideas are flowing, people offer various ways to help. Flagler Science Department donated the plant boxes. Southern Horticulture and another parent donated the soil. Dave and Kate suggest that we acknowledge small businesses that help us.

Silent Auction met this afternoon. Plan is to target companies people that gave last time, and new businesses. Susan and Kendra are going out and doing footwork.

Makers Fest is going well. 20 vendors possible. We get 2-3 vendors daily. There are spreadsheets posted online for updates. Jacquelyn is working on liquor license. Posters will be done tomorrow. We'll have punch cards and bracelets. **We need 2 additional security guards**, possibly off-duty officers, armed. Jacquelyn will email Irene and Jamie a list of what she may need. Jacquelyn would like a table for Montessori.

VIII. Facility

149 San Marco Sublease. We are still looking for a tenant. San Marco is in need of renovations and its own parking space. **Leasing the smaller space is more manageable and we should find a tenant for it soon.**

IX. Public Comment on Agenda Items. Jaime introduced Bettina. George Freeman complimented Jaime for her awesome SIP presentation at the School District. He said SAPMS got a lot of compliments that day.

X. Action items. See **Bold and Italicized** items.

Adjourned at 7:30 p.m.